

Important claims filing reminder

Keystone First would like to remind you that claims submitted on a CMS-1500 claim form where the PLACE OF SERVICE (POS) is a facility, the NPI of the facility is a required field unless the facility is an atypical provider without an NPI. Examples of facility POS are 21, 22, 23, 24, 25, 31, 32 and 33.

As specified in our Claims Filing Instructions (www.keystonefirstpa.com→Providers→Claims and billing), field 32a on the CMS 1500 should be indicated as outlined below:

Field #	Field Description	Instructions and Comments	Required or Conditional	Loop ID	Segment
32a.	NPI number	Facility NPI required unless Facility is an Atypical Provider and is not required to have an NPI.	R	2310C	NM109

When required data elements are missing or are invalid, claims will be **rejected** by the Plan for correction and re-submission. A rejected claim is defined as a claim with invalid or required missing data elements, such as the provider tax identification number, Provider PPID number, member ID number, that are returned to the provider or EDI source without registration in the Keystone First claim processing system.

Effective January 1, 2019, Keystone First will add this missing facility NPI claim rejection criteria to all CMS-1500 claims submitted where the POS is a facility. Please ensure that your billing staff is aware of this reminder.

Please contact Keystone First Provider Services at 1-800-521-6007 or your Provider Account Executive with any questions regarding this notice.